

John Hayward
Planning & Development Standards Manager

Mr Thomas Kemp
33 Weensland Park
Hawick
Scottish Borders
TD9 9RR

Please ask for: Stuart Small
☎ 01835 825055
Our Ref: 22/01936/FUL
Your Ref:
E-Mail: stuart.small@scotborders.gov.uk
Date: 27th January 2023

Dear Sir/Madam

PLANNING APPLICATION AT 33 Weensland Park Hawick Scottish Borders TD9 9RR

PROPOSED DEVELOPMENT: Erection of raised decking (retrospective)
APPLICANT: Mr Thomas Kemp

I am writing to acknowledge receipt of your retrospective application at the above site. The application has been given the application number 22/01936/FUL which should be quoted in all correspondence. Stuart Small is dealing with the application, and should you have any queries about the application, you can contact the case officer on the telephone number given above.

You should be aware that an additional surcharge of 25% has been added to the lodging fee due to the works having started on site without the relevant planning permission being in place. Where an application is made in retrospect, the fee calculated is the normal application fee for the development type plus one quarter. Please refer to our [Scale of Fees](#).

The application is considered valid as at the date of this letter, and the Council will endeavour to make a decision by 24th March 2023 unless otherwise agreed in writing. If you do not receive a decision within that time, you are entitled to seek a review of the application by the Council's Local Review body in the case of applications that would normally fall to be considered under the Council's Scheme of Delegation, or to appeal to Scottish Ministers in all other cases. Details on how to do so can be found on the Council's website, or by telephoning the case officer.

You can check the progress and status of your application, and keep up to date with any comments received in respect of your proposal, by using the Council's online planning system at <http://eplanning.scotborders.gov.uk/online-applications/>

I confirm that the following fees have been received:

Application Fee:	£375.00 This is your receipt for payment (VAT Rate is Non Business) VAT REG NO – 663 7265 15
Advert Fee:	£ .00 This is your receipt for payment (VAT Rate is Non Business) VAT REG NO – 663 7265 15
Refund (if applicable):	£

The Council operates a system of public speaking in the event that the application is determined by its Planning and Building Standards Committee. This opportunity is available to the applicant and/or their agent and to anyone who has made written representations in respect of an

application. You should be aware, however, that not all applications will come before the Committee for determination.

You can find our protocol for public speaking on the Council's website, and this provides guidance on the approach that will be used. You should note that a total of six minutes will be allocated to those supporting and to those objecting to proposals, and therefore, if there are likely to be others taking up this opportunity, representations will need to be co-ordinated between those intending to speak. You can find out who else has made comments on the proposal on the Council's Public Access website.

You should be aware that Members of the Committee will already have access to your application, together with any supporting information that may have been submitted with it, and will therefore be aware of your position when they come to consider this application, even if you decide not to speak at the meeting.

If the application comes before Committee for determination, I will write to you again to advise you of the date of the Committee meeting and to confirm whether it is your intention to speak.

Yours faithfully

John Hayward

Planning & Development Standards Manager

Privacy Notice :

The information you have provided will be processed by Scottish Borders Council, Newtown St Boswells, TD6 0SN. You can contact the Council on 0300 100 1800 or customerservices@scotborders.gov.uk.

You can contact the Council's Data Protection Officer using the contact details for the Council as set out above or by email at dataprotection@scotborders.gov.uk

How we will use your information

We will use your information for the purposes of determining planning or related applications. The Council is entitled to collect and use this information under its statutory duty to provide this service to you.

Whether the application is successful, unsuccessful or withdrawn, the information you have provided will be permanently retained, as the Council is required by legislation to retain this information as part of its public registers of applications.

Who we may share your information with

Your information will be accessed by Council staff who need to do so in order to provide the service described above. The Council will not share this information with third parties, but you should be aware that it publishes all information received in relation to planning applications on the planning pages of its website, which it will do for a period of ten years following the determination of the application.

The Council is legally obliged to share certain data with other public bodies such as HMRC, CSA, Police Scotland, Scottish Courts and the Public Services Ombudsman and will do so where the law requires this.

Your information may also be shared and analysed internally in order to provide management information, inform service delivery reform and similar purposes to meet our duty to achieve best value and continuous service improvement.

In general the Council does not transfer personal data outside either the UK or the European Economic Area (EEA) and on the rare occasions when it does so the Council will inform you. The Council will only transfer data outside the UK and the EEA when it is satisfied that the party which will handle the data and the country it is processing it in will provide adequate safeguards for personal privacy.

Your Rights

You have the right to request access to any personal data held about you by the Council. You can also request that we restrict the use of your information or even object to any further processing. You can do this by contacting the Data Protection Officer using the contact details provided above. We will respond to your request within thirty calendar days.

For more information on your rights please visit our website <http://www.scotborders.gov.uk/DPYourRights> or if you would like a hard copy of this information, please contact us using the contact details provided above.

If you are unhappy with the way the Council have processed your personal data please contact the Council's Data Protection Officer. If after raising your concerns with the Data Protection Officer you remain dissatisfied you have the right to complain to the Information Commissioner's Office (45 Melville Street, Edinburgh, EH3 7HL, Tel: 0131 244 9001, Email: scotland@ico.org.uk).